

Program Theory	Inputs	Activities	Outputs	Process Outcomes	Impact Outcomes	Population Outcomes	Indicators	Standards Mod. Pract.
Spokane Regional Health District programs can be enhanced through program evaluation. Tools such as logic models, work flow studies and referencing model practices will be utilized to increase program effectiveness.	Program evaluator Assessment Center SRHD Staff Computers Software PHIMS Primary & Secondary data sources Data collection tools Internet resources SRHD Intranet	Assist with program quality assurance measures through logic models						
		Assist agency-wide programs in completing or revising logic models including indicator overview sheets	# of logic models created # of revisions % of agency programs with logic models	Staff viewed the program evaluator as effective.	Lessons learned from working with staff resulted in a change (program, practice, etc)	Programs implemented through SHRD were science based and therefore more effective at impacting the health of community members.	Biannually review tracking tool to assess participation rates. Document and implement lessons learned.	AS3.2L
		Create materials to educate staff on logic models (including creation, implementation and revision).	# of materials created	Materials were reviewed by another staff person and met agency standards.			Biannually review logic model survey data to assess barrier trends. Quarterly update and review tracking tool to assess participation rates and identify programs for outreach efforts.	
		Identify logic model barriers (creation and implementation) and design and implement strategies to eliminate them.	# of identified barriers # of strategies created and implemented	Strategies were identified and addressed.	Program strategies were changed to overcome identified barriers.			
		Coordinate and facilitate trainings on all facets of logic models to SRHD staff.	# of presentations # of staff in attendance  # of intranet hits 2 weeks after presentation	Presentations met objectives.	Lessons learned from presentations resulted in a change (increased participation, practice, trends identified, program strategies, etc).		Implement training evaluation tool to assess objectives met & increased knowledge. Biannually review tracking tool for participation rates.	AS3.4L

**SRHD**

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		Build relationships and continually seek out new opportunities with SRHD staff to recruit new participants to the logic model process.	# of new programs entering into the logic model process	Interaction with other staff and programs met program goals.		Programs implemented through SHRD were science based and therefore more effective at impacting the health of community members.	Biannually review tracking tool to assess the # of new logic model participants.	
		Share results with Management Team, Executive team, Board of Health, Dr. Kim and supervisor.	# of presentations # of audience # of materials # of reports	Information shared was accurate, current, and relevant.	Lessons learned from presentations to agency leadership resulted in a change in practice or procedure.		Biannually review meeting notes to track audience discussions of logic model work, reports and presentations.	AS3.1L
		Follow up biannually with SRHD staff who have already created their logic models to ensure they are useful and offer assistance.	# of follow up meetings / contacts	Staff found logic model use valuable.	Lessons learned from survey resulted in a change in practice or procedure.		Implement internal customer service survey to assess impact. Document and implement changes.	
		Educate staff on model practice and advocate for its use						
		Research, market and disseminate (including posting to the intranet) current evidence-based public health practice information.	# of materials created and disseminated  # of information posted to the intranet	Materials were current and relevant to programs.			Annually audit tracking tool to assess model practice use. Implement customer service survey to assess material value.	

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		Assist program staff in utilizing and integrating model practices (evidence-based) into programming.	# of programs using evidence based (model) practices	Materials were current and relevant to programs.		Programs implemented through SHRD were science based and therefore more effective at impacting the health of community members.	Biannually audit tracking tool to assess model practice use. Implement customer service survey to assess material value.	
		Coordinate and facilitate trainings on model practice use.	# of presentations # of staff in attendance	Trainings met objectives and a level of satisfaction	Lessons learned resulted in a change in practice or procedure (for either the Program Evaluator or program).		Implement presentation evaluation tool to assess objective were met. Document and implement lessons learned.	
		Assist with program quality assurance measures through data collection support						
		Support with the creation and implementation of data collection tools.	# of tools created or revised # of referrals to assessment center for additional support	Data collection tools collected information to meet indicator goals.	Due to data collection tools work, programs or services were modified to improve effectiveness.		Biannually conduct program outreach (to those with logic models) to assess data collection status. Document and implement lessons learned and impact.	AS3.3L AS3.5L
		Assist staff in developing baseline data through collection and analysis.						

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		Research work flow studies, assist in identifying programs that could benefit from going through the process and make related recommendations.	# of hours spent researching  # of reports / recommendations	Consultation requests were met in a timely manner.	Information provided to targeted audiences lead to improvements in policies or programs.	Programs implemented through SHRD were science based and therefore more effective at impacting the health of community members.	Biannually review technical assistance log to assess time spent researching and consultation requests were met.  Document and implement related improvements.	
		Research the Omaha Taxonomy structure, assist in identifying programs that could use it and make related recommendations.	# of technical assistance requests					
		Act as an agency QM resource.						
		Work with PIO to disseminate information about logic models.	# of times logic model or model practice information has been disseminated to staff	Communication occurred in line with the Program Evaluator work plan goals.	Information disseminated resulted in a change (increase logic model participation rates, increased intranet hits, etc)		Quarterly review work plan to assess educational timeline was met, track intranet / program evaluation hits to assess effectiveness of promotion, and tracking tool to assess participation.	

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		Staff attend trainings and share knowledge gained (when appropriate)	# of trainings	Trainings were in line with program goals and staff development objectives	Staff increased ability to conduct assessments and evaluations of programs		Informal assessment of trainings ensuring staff found training useful; recommendations documented and implemented	AS1.5L AS3.4L
		<b>Programs and services are evaluated to document effectiveness</b>						
		Develop annual plan to address program needs identified the previous year.	Annual plan complete and budget approved by Executive Team	Plan contained program changes that met identified program needs.	Program changed due to annual review.	Same as above	Results from annual review of logic model indicators are used for planning next year's programs / projects. Review and update quarterly.	AS3.3L AS 3.5L

















